



## CAMBRIDGESHIRE POLICE AND CRIME PANEL

**WEDNESDAY 14 MARCH 2018, 2.00 PM**  
**Huntingdonshire District Council, Room Civic 1A**  
**Contact – jane.webb@peterborough.gov.uk, 01733 452281**

### AGENDA

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1.	<b>Apologies for Absence</b>	
2.	<b>Declarations of Interest</b>	
3.	<b>Minutes of the Meeting held on 31 January 2018</b>	<b>3 - 8</b>
4.	<b>Public Questions / Statements</b>	
	(Questions must be received before 12 noon on Friday 9 March 2018 to be guaranteed acceptance in accordance with the Rules of Procedure)	
5.	<b>Review of Complaints</b>	<b>9 - 10</b>
6.	<b>Monitoring The Delivery Of The Police And Crime Commissioner's Police And Crime Plan - Transformation Theme</b>	<b>11 - 20</b>
7.	<b>Fire and Rescue Governance - Update</b>	<b>21 - 22</b>
8.	<b>Decisions by the Cambridgeshire Police and Crime Commissioner</b>	<b>23 - 50</b>
9.	<b>Draft Meeting Dates and Agenda Plan 2018/2019</b>	<b>51 - 60</b>

*\*Members of the public wishing to submit questions or a statement to the Panel can do so by contacting the secretariat no later than 12 noon on the third working day following the publication of the meeting agenda. Further details can be found within paragraph 7, Public Participation within the rules of procedure: [Rules of Procedure](#)*



### Membership

Councillors: D Baigent, A Dickinson, D Connor, E Murphy, A Bond, D Oliver (Vice Chairperson), T Sanderson, A Sharp, M Shellens, B Shelton, L Ayres

### Independent Co-opted Members

Edward Leigh (Chairperson)  
Claire George

### Substitutes

Councillors: K Cuffley, A Sinnott, A Miscandlon, N Sandford, A Pearson, M Howell, A Ansar, L Nethsingha

### Officer Support

Jane Webb, Peterborough City Council

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**MINUTES OF A MEETING OF THE CAMBRIDGESHIRE POLICE AND CRIME PANEL  
HELD AT PETERBOROUGH CITY COUNCIL  
ON 31 JANUARY 2018**

**Members Present:** Edward Leigh (Chairperson), Councillors D Oliver (Vice-Chairperson), T Sanderson, M Shellens, D Baigent, A Dickinson, A Sharp, E Murphy, and Claire George (Independent)

**Officers Present:** Jane Webb                      Secretariat, Peterborough City Council  
Fiona McMillan                      Monitoring Officer, Peterborough City Council

**Others Present:** Jason Ablewhite                      Cambridgeshire Police and Crime Commissioner  
Dr Dorothy Gregson                      Chief Executive, Office of the Police and Crime Commissioner  
Matthew Warren                      Interim Chief Finance Officer, Office of the Police and Crime Commissioner

**46. Apologies for Absence**

Apologies for absence were received from Councillors Bond, Ayres and Cuffley.

**47. Declarations of Interest**

There were no declarations of Interest.

**48. Minutes of the meetings held on 15 November 2017 and 19 December 2017 (Confirmation Hearing)**

The minutes of the Panel meeting held on 15 November 2017 and 19 November 2017 were agreed and signed.

**49. Public Questions/Statements**

No public questions or statements were received.

**50. Review of Complaints - IPCC Consideration of Referral of Conduct Matter**

The Panel received a report to formally update them on the outcome of the referral of a conduct matter by the Chief Executive of the Police and Crime Commissioner's office ("OPCC") relating to the former Deputy Police and Crime Commissioner to the Independent Police Complaints Commission ("IPCC") for investigation.

On 13th November the former Interim Director of Law and Governance wrote to Panel members to notify them that he had taken the advice of leading counsel regarding what action, if any, was now open to the Panel. He said:

“I have to advise members that once the IPCC has concluded there is no conduct issue to investigate then there is also no conduct matter to refer to members. In essence that concludes the conduct questions and there is no matter to refer to the panel”.

This report was a formal confirmation of the above advice.

The Commissioner commented that the length of time taken to bring this matter back to the Panel was unacceptable. The Chairperson agreed that the delay had been frustrating but this had been hindered by not only by a change in the officer dealing with the matter but also by the fact that the initial letter received from the IPCC had not been entirely accurate; this current report now concluded the matter completely.

## **ACTION**

The Panel **NOTED** the report.

### **51. Precept Report 2018/19 and Police and Crime Plan Variation to Appendix - Medium Term Financial Plan**

The Panel received a report to notify them of the Cambridgeshire Police and Crime Commissioner's (the "Commissioner") proposed budget and precept for 2018/19 to enable them to review the proposed precept and were also notified of the consequential amendment to the Commissioner's Police and Crime Plan (the "Plan") 'Appendix – Medium Term Financial Plan 2018/19 to 2021/22'.

The Commissioner thanked those Members of the Panel that had attended the recent budget briefing held at the OPCC and presented the report to the Panel with Matthew Warren, Interim Chief Finance Officer of the OPCC.

The Panel made comment, asked questions and received responses from the Commissioner with regard to the Report, these included:

- a) The Commissioner explained that by 2020/21 there would be a small surplus in the budget.
- b) Inflation had previously been set at 1% but because of the recent decision around pay it was felt prudent to increase this to 2%. If general inflation increased this would only be around a small proportion of the budget (80% was spent on staff). If fuel or heating increased this would have a cost effect but would be controllable.
- c) The Interim Finance Officer stated it was prudent to ensure enough reserves were earmarked and reduced over the medium term; there were other significant projects ongoing that would fit into the reserve strategy and be brought back to the Panel at a future meeting.
- d) The Commissioner was questioned as to the borrowing requirements for the Southern Hub and asked if this facility had the flexibility required. The Commissioner stated it would have the necessary flexibility and that a full business case had been written on the southern hub but in theory the Parkside building could be sold and then the hub opened. The business case showed that a future project would result in income generation of more money than the borrowed amount.
- e) The Commissioner stated the general reserve was for specific one off events only.
- f) The Commissioner was asked if the police authority disposed of a site and received a capital sum, could this be used for reserves. The Commissioner explained it would need to be used for capital but this could be flexed by using capital to capital/capital revenue if the site was still owned by the OPPC. At present he did not have any commercial but the government were now out to consultation with regard to giving Commissioners the General Power of Confidence, which would need secondary legislation, with a view to implementation next year.

- g) The Commissioner explained the government had given him the flexibility to increase the precept this year and the following year but had also stated that there could be no complaint with regard to funding if the precept was not increased. The government expected to see police forces making maximum efficiencies, collaborating, and innovate in return. There were some forces that would use the increase to bridge their funding gap and others like Hampshire that were cutting officers to balance the budget; Cambridgeshire was not in that position.
- h) The Commissioner was asked if he intended to increase the precept by £12 next year to which he replied that he did.
- i) The Commissioner explained that Cambridgeshire had one of the cheapest precepts in the UK and was not an incredible increase but just £1 per month which was based on a Band D property of which 70% of properties within Cambridgeshire were in Bands A to C. The increased precept would bolster.
- j) The Commissioner was asked about the possible impact from the problems of Capita and Carillion to which he stated they were mindful of this and would look at contingencies going forward. Cambridgeshire share procurement with both Bedfordshire and Hertfordshire and therefore any impact would be lessened.
- k) The Commissioner stated he was very confident that the budget gap of £9.3m would be met through the Local Policing Review and the budget was now green rag rated.
- l) The increase in Police Officers was welcomed by the Panel although some Panel members were not comfortable with the reduction in PCSOs. The Panel asked if it would be possible for the Commissioner to fund research on if there was a reduction in crime pro-rata to the increased amount of police officers. The Commissioner welcomed these comments and stated that the OPCC often received offers of help and support from various academics for different pieces of work.
- m) The Panel asked what scope there would be for having non-officers stationed at major hospital reception areas to take over the responsibility and release police officers. The Commissioner explained this came down to individual culpability and the fact that an officer sat with someone in mental crisis may seem a waste but one officer was far more cost effective than half the police searching for them later. This was an issue that would need to be looked at with Partners and as Chair of the Cambridgeshire Community Safety Partnership, the Commissioner had taken the lead on this to look for other solutions. The Commissioner explained when Police Officers handover a patient and something happens within 24 hours then they are referred to the IPCC for investigation and therefore these Police Officers would not take that personal risk; whilst a case is referred to the IPCC their career remains on hold and therefore the officers were risk adverse to these issues.
- n) The Commissioner stated he was happy that Cambridgeshire received more than its fair share with regard to collaboration with both Bedfordshire and Hertfordshire.
- o) The Chair questioned the Commissioner's press statement stating the Local Policing Review had created savings for an additional 50 officers; he believed this to be misleading as the number of PCSOs would be reducing. The Commissioner disagreed stating his statement had been very clear in that there would be an overall reduction of PCSOs.
- p) The Commissioner explained it would be down to the Chief Constable as to where the extra 50 officers were placed; the Commissioner could not interfere with this by law.

## **ACTION**

Following debate the Panel **AGREED** to:

- **ENDORSE** the precept proposed by the Commissioner;
- **NOTED** the Medium Term Financial Strategy;
- **ENDORSE** the variation of Appendix – Medium Term Financial Plan of the Police and Crime Plan

## Reasons for the decision

The Panel considered that the proposed precept was acceptable and necessary for the continued provision of effective and efficient policing across the area covered by Cambridgeshire Constabulary.

The Panel noted that the variation to the Plan did not contain any changes and was therefore acceptable and necessary for the continued provision of efficient and effective policing across the area covered by Cambridgeshire Constabulary.

*The Panel also asked the OPCC for the following:*

- *Panel to have sight of the business case for the southern hub, when available.*
- *OPCC to clarify figures within Table 3 more effectively as at present they were confusing.*
- *OPCC to share correct version of Appendix B - Capital Programme re: forecast and funding figures do not currently balance.*
- *OPCC to share further information as to how the transport costs (Appendix A) had halved from £24k to £12k.*
- *Panel requested sight of Full-year accounts (original budget v actuals) for June meeting.*
- *OPCC to clarify as Appendix B - Capital Programme table (p49) states contributions to reserves from this financial year is 0 yet Table 3 - Projected Budget Assistance Reserve Table (p45) indicates a transfer from reserve of £5.648m.*

## 52. Fire Governance Update

The Panel received a report, which provided an update on the process undertaken by the Cambridgeshire Police and Crime Commissioner regarding the future governance arrangements for the Cambridgeshire Fire and Rescue Service.

The Panel made comment, asked questions and received responses from the Commissioner with regard to the report, these included:

- a) The Commissioner explained the proposal was still with the Home Office and an announcement was expected on 8 February 2018.
- b) The Commissioner stated that he would be looking at a transition period as early as 1 April 2018 and as late as October 2018.

## ACTION

Following discussions the Panel **AGREED** to **NOTE** the report.

## 53. Monitoring the Delivery of the Police and Crime Commissioner's Police and Crime Plan

The Panel received a report to update them on the progress of creating the delivery mechanism to ensure the success of the delivery of the Police and Crime Commissioner's Police and Crime Plan.

The Panel made comment, asked questions and received responses from the Commissioner with regard to the report, these included:

- a) The Panel asked if any work had been undertaken to expand the list of companies that were willing to provide employment to ex-criminals. The Commissioner stated he had just attended a seminar with providers, of which some would be giving ex-criminals that opportunity. The Commissioner explained that the stability of housing for ex-criminals was the biggest issue they faced and he had challenged housing authorities where there was not a consistent approach across the county for someone coming out of prison.

- b) The Panel were pleased to see that the Commissioner would now be collating statistics on re-offending rates.
- c) The Panel explained that, regarding non-policing allocation, it would be extremely useful to both the Panel and the public to see an illustration of this within the proportions of a shift.
- d) The Commissioner stated that ATHENA was still on track for May 2018.
- e) The Panel agreed it was good to see the new Police website had developed and grown and asked what was on the take up and benefit in time as a result of the changes. The Commissioner explained there had been exception take up of the website and this had resulted in a decrease of both 101 and 999 calls; he would be happy to furnish the Panel with statistics if they wished.

**ACTION**

Following discussions the Panel **AGREED** to:

- **NOTE** the report
- **NOTE** that it was the Commissioner’s intention to submit this report to the September 2018, November 2018 and March 2019 meetings, with the Commissioner’s Annual Report to the June meeting capturing the overall progress towards the delivery of the Commissioner’s Plan for the previous financial year.

*The Panel also asked the OPCC for an illustration showing the allocation of time over a shift that pertained to non-policing issues.*

**54. Decisions By the Commissioner**

The Panel received a report to enable it to review or scrutinise decisions taken by the Police and Crime Commissioner under Section 28 of the Police Reform and Social Responsibility Act 2011. The Panel was recommended to indicate whether it would wish to further review and scrutinise the decisions taken by the Police and Crime Commissioner taken since the previous Panel meeting.

**ACTION**

The Panel **NOTED** the report and decisions that had been made by the Commissioner.

*(At this point the Police and Crime Commissioner and his staff left the meeting.)*

**55. Meeting Dates and Agenda Plan 2017-2018**

The Panel received and **NOTED** the agenda plan including dates and times for future meetings.

ITEM	ACTION
<b>Review of Complaints - IPCC Consideration of Referral of Conduct Matter</b>	The Panel <b>NOTED</b> the report and that the matter was now concluded.
<b>Precept Report 2018/19 and Police and Crime Plan</b>	Following debate the Panel <b>AGREED</b> to: <ul style="list-style-type: none"> <li>• <b>ENDORSE</b> the precept proposed by the Commissioner;</li> <li>• <b>NOTE</b> the Medium Term Financial Strategy;</li> </ul>

ITEM	ACTION
<b>Variation to Appendix - Medium Term Financial Plan</b>	<ul style="list-style-type: none"> <li>• <b>ENDORSE</b> the variation of Appendix – Medium Term Financial Plan of the Police and Crime Plan</li> </ul> <p><i>The Panel also asked the OPCC for the following:</i></p> <ul style="list-style-type: none"> <li>• <i>Panel to have sight of the business case for the southern hub, when available.</i></li> <li>• <i>OPCC to clarify figures within Table 3 more effectively as at present they are confusing.</i></li> <li>• <i>OPCC to share correct version of Appendix B - Capital Programme re: forecast and funding figures do not currently balance.</i></li> <li>• <i>OPCC to share further information as to how the transport costs (Appendix A) have halved from £24k to £12k.</i></li> <li>• <i>Panel have requested sight of Full-year accounts (original budget v actuals) for June meeting.</i></li> <li>• <i>OPCC to clarify as Appendix B - Capital Programme table (p49) states contributions to reserves from this financial year is 0 yet Table 3 - Projected Budget Assistance Reserve Table (p45) indicates a transfer from reserve of £5.648m.</i></li> </ul>
<b>Fire Governance Update</b>	<p><i>Following discussions the Panel <b>AGREED</b> to <b>NOTE</b> the report.</i></p>
<b>Monitoring the Delivery of the Police and Crime Commissioner's Police and Crime Plan</b>	<p><i>Following discussions the Panel <b>AGREED</b> to:</i></p> <ul style="list-style-type: none"> <li>• <b>NOTE</b> the report</li> <li>• <b>NOTE</b> that it was the Commissioner's intention to submit this report to the September 2018, November 2018 and March 2019 meetings, with the Commissioner's Annual Report to the June meeting capturing the overall progress towards the delivery of the Commissioner's Plan for the previous financial year.</li> </ul> <p><i>The Panel also asked the OPCC for an illustration showing the allocation of time over a shift that was pertained to non-policing issues.</i></p>
<b>Decisions by Cambridgeshire Police and Crime Commissioner</b>	<p><i>Following discussions the Panel <b>AGREED</b> to <b>NOTE</b> the report.</i></p>
<b>Meeting Dates and Agenda Plan 2017-2018</b>	<p><i>The Panel received and noted the agenda plan including dates and times for future meetings.</i></p>

The meeting began at 2.00pm and ended at 3:50pm

CHAIRPERSON



<b>CAMBRIDGESHIRE POLICE AND CRIME PANEL</b>	<b>Agenda Item No. 5</b>
<b>14 MARCH 2018</b>	<b>Public Report</b>

**Report of: Jane Webb, Secretariat, Peterborough City Council**

Contact Officer(s) – Jane Webb

Contact Details – jane.webb@peterborough.gov.uk

**REVIEW OF COMPLAINTS**

**1. PURPOSE**

1.1 To update the Cambridgeshire Police and Crime Panel on complaints received against the Commissioner or his Deputy.

**2. RECOMMENDATIONS**

2.1 To note the details of this report.

**3. TERMS OF REFERENCE**

3.1 This report discharges the responsibility for the panel to have an overview of complaints made against the Commissioner or his Deputy.

**4. BACKGROUND**

4.1 Regular quarterly update to the panel on any complaints received for investigation.

**5. KEY ISSUES**

5.1 During the course of this reporting period there were no complaints made against the Commissioner or his Deputy.

**6. IMPLICATIONS**

6.1 None

**7. CONSULTATION**

7.1 None

**8. NEXT STEPS**

8.1 N/a.

**9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 *None*

**10. APPENDICES**

10.1 *None*

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<b>CAMBRIDGESHIRE POLICE AND CRIME PANEL</b>	<b>Agenda Item No. 6</b>
<b>14 MARCH 2018</b>	<b>Public Report</b>

## **Report of Cambridgeshire Police and Crime Commissioner**

Contact Officer – Dorothy Gregson

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### **MONITORING THE DELIVERY OF THE POLICE AND CRIME COMMISSIONER’S POLICE AND CRIME PLAN – TRANSFORMATION THEME**

#### **1. PURPOSE**

- 1.1 The purpose of this report is to update the Cambridgeshire Police and Crime Panel (the “Panel”) on the delivery of the Transformation theme within the Police and Crime Commissioner’s (the “Commissioner”) Police and Crime Plan (the “Plan”).

#### **2. RECOMMENDATION**

- 2.1 The Panel is recommended to note the report.

#### **3. TERMS OF REFERENCE**

- 3.1 Item 6 – to review or scrutinise decisions made, or other action taken, by the Police and Crime Commissioner in connection with the discharge of the Commissioner’s functions.

Item 8 - To support the effective exercise of the functions of the Police and Crime Commissioner.

#### **4. BACKGROUND**

- 4.1 Under the Police Reform and Social Responsibility Act 2011, the Commissioner is required to produce a Plan. The Commissioner’s Plan became effective from the 1st April 2017 and is structured around four key strategic themes: Victims, Offenders, Communities, and Transformation. Each theme has its own aim and has a framework through a series of shared outcomes to enable all agencies with a part to play in community safety and criminal justice, to strategically direct the future delivery of services through these common goals. Each theme is supported by key objectives and priorities for action.
- 4.2 There are strong mechanisms in place to scrutinise the overall performance of Cambridgeshire Constabulary (the “Constabulary”), including the priorities and outcomes set out in the Plan. Performance data is included within the Quarterly Performance report data pack and reported to the Commissioner’s Business Coordination Board at three monthly intervals. Effective partnership working is also key to the delivery of the Plan.

## **5. TRANSFORMATION CONTEXT**

5.1 Transformation of public services in the county, regionally and nationally is key to delivering improved outcomes and ensuring value for money for the public purse. The Transformation theme of the Plan has four principle objectives with detailed actions in order to deliver these objectives:

- Drive efficiency and effectiveness in policing through local, regional and national collaboration;
- Work with partners to realise the benefits for community safety which can be derived from improved governance and integrated delivery;
- Continue to drive transformation within Cambridgeshire Constabulary;
- Identify the best way for fire and policing to work together in the future.

5.2 The Commissioner's Medium Term Financial Strategy 2018/19 to 2021/22 (MTFS) is the principal strategy through which the Plan is being delivered. The MTFS, which was approved by the Commissioner in January 2018, set a balanced budget for 2018/19 and a budgeted and balanced plan for the medium term financial period.

5.3 Another fundamental strategy to delivering the Plan, in particular the Transformation theme, is strong partnership governance. The Commissioner nor the Constabulary can deliver the Plan in isolation.

5.4 The Commissioner has the legal power to scrutinise, support and challenge the overall performance of the Constabulary and hold the Chief Constable to account for the performance of the Constabulary, which includes the delivery of the relevant objectives within the Commissioner's Plan. This holding to account and reassurance is carried out in a number of ways: through regular 1:1's, internal strategic meetings, the Performance Working Group, the Business Co-ordination Board, Finance Sub-Group, and Estates Sub-Group. More widely across policing partnerships this is delivered through various governance mechanisms at a tri-force, regional and national level, with some of these meetings being chaired by the Commissioner.

5.5 In line with the Plan, the Commissioner is also working with partners to address issues which have a direct impact on the demands on policing, turning opportunities into actions, and driving through efficiencies and effectiveness, all of which are key to delivering objectives within the Transformation theme.

5.6 The legislation also enables the Panel to scrutinise and support the Commissioner in the exercise of his statutory functions and the performance of the Commissioner, but the law does not provide for the Panel to scrutinise the Chief Constable or operational policing. Therefore, this report explores each of the Transformation objectives in turn, outlining the Commissioner's governance arrangements that are in place to both hold directly to account and to influence delivery of the objectives, and the progress made towards achieving the shared outcomes and aims of the Transformation theme within the Plan.

## **6. Drive efficiency and effectiveness in policing through local, regional and national collaboration**

6.1 The Police Act 1996 (as amended) governs collaboration in the police service to achieve more efficient and effective delivery of policing services. Sections 22A to 23A provide for joint working between police forces and/or policing bodies (a Commissioner) and/or parties where the collaboration delivers greater efficiency or effectiveness to at least one of the participating forces or policing bodies.

- 6.2 The Policing and Crime Act 2017 further enables collaboration agreements to be made between emergency services, provides a framework within which agreements can take place, and places a duty on them to ensure that all opportunities for collaboration to improve efficiency and effectiveness are fully explored.
- 6.3 The Police and Crime Commissioners and Chief Constables of Bedfordshire, Cambridgeshire, and Hertfordshire (referred to as the 'Strategic Alliance') have signed a Memorandum of Understanding confirming their strategic intent to collaborate in a range of areas under the broad headings of Joint Protective Services (JPS), Organisational Support Services, and Operational Support Services. Collectively the collaboration of the three police forces of Bedfordshire, Cambridgeshire, and Hertfordshire is referred to as 'BCH'.
- 6.4 The agreed objectives of the Strategic Alliance include:
- provide effective and efficient operational and organisational services at reduced cost;
  - deliver a target operating model which protects and enables local policing in each force area by sharing organisational and operational support services;
  - provide agreed levels of service to support frontline policing whilst meeting the funding challenge;
  - assist in achieving the aims contained within each Commissioner's Plan whilst also having regard to the requirements of the Strategic Policing Requirement<sup>1</sup>.
- 6.5 **JPS** is led by Bedfordshire Police and includes: Armed Policing Unit; Cameras, Tickets and Collisions; Civil Contingencies Unit; Dog Unit; Major Crime Unit; Operational Planning Support Unit; Roads Policing Unit; Automatic Number Plate Recognition; Forensic Collision Investigation Unit; Scientific Services Unit.
- 6.6 **Organisational Support Services** is led by the Constabulary and includes Procurement, Professional Standards, Human Resources (HR), Information Management and ICT.
- 6.7 **Operational Support Services** is led by Hertfordshire Constabulary, and includes Criminal Justice, Custody, and Digital Contact and Mobilisation.
- 6.8 The arrangements for governance and accountability of collaboration across the Strategic Alliance enables all three Commissioners, both individually and collectively, to hold their Chief Constables to account. Collectively this is undertaken through a Strategic Alliance Summit, whose members are the three Commissioners, their Chief Executives and the Chief Finance Officers. The Cambridgeshire Commissioner currently chairs the Strategic Alliance Summit meetings.
- 6.9 The Strategic Alliance is responsible for developing and maintaining shared collaborated services which promotes the delivery of each Commissioner's Police and Crime Plans, setting the strategic direction and decision making, ensuring strategic risks are being managed and mitigated based on a shared appetite, annual budget setting, financial monitoring, and considering new services for collaboration.
- 6.10 A number of sub-groups sit under the Strategic Alliance, such as the Professional Standards Governance Board, which enable Commissioners or their representatives to hold to account, support and scrutinise in these areas of collaboration.

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<sup>1</sup> The Strategic Policing Requirement document sets out the threats that require a national policing capability to ensure they are tackled effectively.

6.11 BCH collaborative working is now fully embedded and has succeeded in driving out operational and financial efficiencies. The total budget for 2017/18 for BCH was £37.342m (30% of the total Constabulary budget but will rise to £40.249m during the life of the newly approved MTFS (through to 2021/22) representing 27% of the Constabulary's spend. Table 1 below shows this broken down over the MTFS period. The workforce projection of Constabulary officers within collaborated units is 251 for 2018/19.

6.12 Table 1: BCH Collaborated Budgets 2017/18 to 2021/22

<b>Service</b>	<b>2017/18 (£'000)</b>	<b>2018/19 (£'000)</b>	<b>2019/20 (£'000)</b>	<b>2020/21 (£'000)</b>	<b>2021/22 (£'000)</b>
Joint Protective Services	14,282	13,817	14,168	14,533	14,909
Organisational Support	13,352	13,892	14,240	14,852	15,491
Operational Support	4,227	4,204	4,309	4,436	4,568
Other Collaboration	4,493	4,885	5,014	5,146	5,281
Collaboration Overheads	1,448	561	575	0	0
<b>TOTAL</b>	<b>37,802</b>	<b>37,359</b>	<b>38,306</b>	<b>38,967</b>	<b>40,249</b>

6.13 Since the BCH collaboration programme was started total savings of £2.816m have been made. The new MTFS contains further savings plans of £4.761m over the period of 2018/19 to 2021/22. This includes savings to the BCH Change Team that has been managing the BCH programme, but with much of the BCH collaboration now being 'Business as Usual' the level of support required has significantly reduced. The Change Team capture risks and benefits realisation.

- £1.75m savings representing an expectation of 1% continuous improvement savings, from those collaborated units that are fully established.
- £0.417m of savings within the HR unit.

6.14 The Constabulary's spend and savings on collaboration is as follows:

	<b>2016/17 (£'000)</b>	<b>2017/18 (£'000)</b>	<b>2018/19 (£'000)</b>	<b>2019/20 (£'000)</b>	<b>2020/21 (£'000)</b>
<b>Spend on collaboration £m</b>	21.998	37.280	38.284	38.903	40.181
<b>Savings from collaboration £m</b>	0.920	0.630	1.090	0.256	0.021

6.15 The three collaboration areas are all in different places with regard to their maturity. JPS being very mature and fully embedded and their original savings fully realised. The Operational and Organisational support units are far less mature and are still driving out initial savings and efficiencies. Of these units, ICT is due to deliver £0.4m of savings in 2018/19 and HR £0.4m of savings over the period 2019/20 to 2021/22.

- 6.16 The original Business Case expected savings to have been delivered early within the collaboration. However, the Business Case was written at a time when a higher level of grant cuts were anticipated from central government leading to the expectation of a significant cut in officer and staff numbers (establishment numbers) across the three forces. It was assumed that this would result in a reduced requirement for HR support. However, the financial settlement was not as draconian as expected and the resultant reduction in Police Officer numbers has not materialised.
- 6.17 The result of this is a Business Case that highlights a higher level of savings than the service is reasonably able to deliver owing to having to support a higher establishment. This has meant a reassessment of the efficiencies savings that can be delivered. In addition, the Business Case delivery was dependent on the implementation of a new joint HR system across BCH. The timing of the implementation of the new system is fully dependent on the implementation of Athena<sup>2</sup> across the three police forces. As this was delayed so was the 'go-live' for the new HR system. This has resulted in a longer period of operating across three separate HR systems that bring about service inefficiencies.
- 6.18 The new HR system is now scheduled to 'go-live' in November 2018 which will then allow the service to drive out the efficiencies that will come from operating a single IT system across all three organisations.

## **7. Seven Force Strategic Collaboration Programme**

- 7.1 In October 2015 the Seven Force Strategic Collaboration Programme (the "Seven Force Programme") was commissioned by the 14 Chief Constables and Commissioners of the Constabulary, Bedfordshire Police, Essex Police, Hertfordshire Constabulary, Kent Police, Norfolk Constabulary and Suffolk Constabulary. The Commissioners and Chief Constables meet quarterly at the Eastern Region Alliance Summit to review progress.
- 7.2 Beneath the Summit group a Seven Force Oversight Group convenes via teleconference every five to six weeks to oversee the Seven Force Programme and its work. The Oversight Group is chaired by the Cambridgeshire Commissioner and has representation from each of the counties at Chief Constable, Commissioners or Chief Executive level, plus engagement from Deputy Chief Constables and a Chief Finance Officer.
- 7.3 The Seven Force Collaboration Team continues to make positive progress and proposals covering a number of areas are being developed in line with the overarching aims of the Seven Force Programme, these being to deliver enhanced public service, efficiency, effectiveness, value for money and savings. Benefits realisation is at the heart of the Seven Force Programme approach.
- 7.4 Key workstreams under the Seven Force Programme are: National Specialist Capabilities Review; Building the Infrastructure (including HR, Finance, Estates, Resource Management Units, Learning and Development, Policy, Information Management, Transport, Communications and Change teams); ICT; Procurement. Each work stream is designed to identify potential benefits, plan how they will be realised and then facilitate their delivery. The range of benefits derived from, or assisted by, programme activity is broad and includes both quantitative and qualitative benefits. The Seven Force Programme provides a link into national reform programmes and the opportunity to assist the seven Chief Constables and their respective national policing responsibilities.
- 7.5 The MTFs for Cambridgeshire has savings plans of £0.665m over the period 2019/20 to 2021/22 (£8m across the seven forces).

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<sup>2</sup> Athena is an integrated operational policing system which will enable officers and staff to easily view crimes, non-crimes and other information such as referrals and local resolutions in real-time across all participating forces

7.6 The Seven Force procurement programme enables the broadest police procurement collaboration in England and Wales. Significant work has been undertaken to analyse the contracts that exist across the seven forces, to establish those that will deliver benefits through single specifications and aggregation of spend across the forces. The procurement pipeline of contracts demonstrates when and in what areas benefits can be achieved. The alignment of contracts will lead to greater interoperability as well as increasing our efficiency and effectiveness across the forces.

7.7 The procurement strategy is managed by the Procurement Delivery Board and has identified a strategy of targeting the top 80% of contract spend across the seven forces, on the basis that this:

- contains major contracts and large one off purchases;
- usually involves 3-20% of total suppliers;
- will contain the majority of critical lines;
- will contain mandated and regional contracts;

## **8. Transformation within Cambridgeshire Constabulary**

8.1 Even after a large part of the operational delivery of the Cambridgeshire requirements being delivered through BCH, 70% of the Constabulary spend is on Local Policing. Over the period of the new MTFS savings of £8.3m have been identified against the Local Policing budget. In addition the budget for 2018/19 has taken advantage of increasing the policing precept element of the Council Tax by £12 per annum and using the additional tax receipts to invest in further support for frontline policing.

8.2 These savings and efficiencies are being delivered in a large part through the implementation of the Chief Constable's Local Policing Review. This is expected to produce savings of £3.1m over the period, whilst also releasing funds to be reinvested back into the frontline service.

8.3 The MTFS is the primary strategy for delivering the Transformation agenda, which sets out the reserves strategy for the Commissioner over the MTFS period. This includes the strategic use of reserves, in the short time whilst the transformation programmes of the Constabulary are being delivered.

8.4 The Commissioner has a clear strategic direction with regard to estates. Once the Commissioner has provided the estates requirements to the Chief Constable to enable him to meet his operational policing needs, the Commissioner wants to turn the remaining assets into revenue generating assets. The principal asset that will enable this strategy is Parkside in Cambridge but the release of this asset is reliant on the building of a new Southern Policing Hub. Significant progress on this project is expected during 2018/19.

8.5 In order to ensure that the Estates Strategy is driving forward in the most effective way, the Commissioner is engaging with external experts in order to explore the most appropriate legal and governance structures that need to be put in place.

## **9. National influence**

9.1 The Commissioner sits on a number of national forums, such as the National Commercial Board and the Local Government Association's Fire Management Committee. This enables the Commissioner to both influence the national policy agenda and also to have a 'golden thread' to cascade national objectives and best practice through to regional and force level work.



9.2 The National Commercial Board sets the strategic direction and approach towards police commercial and procurement activity, hold the programme and project leads, as well as national policing leads, to account for delivery or lack of progress, and maintain strategic oversight of how commercial and procurement opportunities fit with other police-led projects and initiatives. The Board's remit includes approving strategies and actions to accelerate delivery of savings, looking at options to progress estates rationalisation, and supporting the direction for collaboration.

## **10. Work with partners to realise the benefits for community safety which can be derived from improved governance and integrated delivery**

### **Devolution and the Combined Authority**

10.1 Much of the current focus of the Cambridgeshire and Peterborough Combined Authority (the "Combined Authority") has been developing vision and workstreams around the economy, housing, transport and employment and skills. The Commissioner, as an observer on the Combined Authority, is able to provide the perspective of how strategies can benefit vulnerable individuals and the wider system.

10.2 An Independent Economic Commission has been formed and is reviewing the case for greater fiscal devolution and benefits this will deliver. The Commissioner has provided a formal evidence response to the Commission highlighting the importance of inclusive growth.

10.3 Devolution for Cambridgeshire and Peterborough recognised key issues around public service reform, with a focus on prevention and early help and exploration on how to integrate responses to root causes of vulnerability. In response to devolution and the creation of the Combined Authority and shared county council and Peterborough City Council management structures, parallel Cambridgeshire and Peterborough partnership arrangements are transforming into one shared partnership structure. A new integrated Cambridgeshire and Peterborough partnership structure is emerging, and the Commissioner has been working closely with partners to help create appropriate linkage back to key strategic and statutory boards, to maximise potential benefits for community safety.

10.4 The Combined Authority are wishing to launch and fund a Public Service Reform Commission. This would bring together innovative thinking from across the public and private sector and provide resource and capacity to speed up public sector reform in Cambridgeshire and Peterborough. The Commissioner will work closely with local public sector leaders to identify the potential benefits for community safety through any new devolution, governance or delivery mechanisms.

### **Community Safety**

10.5 The main delivery vehicle to promote Community Safety in Cambridgeshire and Peterborough are the six Community Safety Partnerships (CSPs) all operating within District/Unitary Council boundaries. The Countywide Community Safety Strategic Board (CCSSB) Terms of Reference and membership was reviewed and relaunched in March 2017, with members signing a new Countywide Community Safety Agreement (the "Agreement").

10.6 The Agreement recognised that community safety issues do not always respect district boundaries, and that co-ordination of effort can lead to economies of scale, joined up working, and more effective outcomes. Statutory responsibility for delivery will remain with the Responsible Authorities<sup>3</sup> and CSPs. Peterborough City Council voluntarily entered the Agreement in order facilitate effective working across Cambridgeshire and Peterborough on identified priorities.

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<sup>3</sup> The Crime and Disorder Act 1998 ("1998 Act") and subsequent amendments through other legislation places a statutory responsibility on local authorities, the police, and key partners (the "Responsible Authorities") to reduce crime and disorder in their communities.

- 10.7 The CCSSB is chaired by the Commissioner, and includes representatives from each of the CSPs as well as Responsible Authorities and other key partners. A number of thematic delivery boards report into this countywide board focussing on identified high priority issues such as domestic abuse, human trafficking, youth offending and road safety.
- 10.8 The CCSSB does not have a power to direct other organisations rather to challenge and support them to ensure the Responsible Authorities effectiveness in reducing crime and disorder in their communities. CSPs are scrutinised by their local authority's relevant Committee, which provides key Elected Member involvement in the process. The Panel supports and scrutinises the Commissioner; its remit does not extend to scrutinising CSPs.
- 10.9 Increasingly public services are being designed, developed and delivered as part of a wider system where the organisational ownership of any given opportunity or issue is less important than ensuring the opportunity is taken or issue is resolved by all organisations working together.
- 10.10 Alongside this thematic systems-based approach, the importance of existing and the potential of new, area-based working is also widely acknowledged – the issues in Fenland for example are often very different to those in, say, South Cambridgeshire.
- 10.11 The changing partnership landscape and potential impact has been highlighted to CSPs and Responsible Authorities through the CCSSB as the appropriate governance mechanism in both October 2017 and January 2018. The purpose of which is to encourage consideration of the positive implications for the future delivery of community safety work.
- 10.12 Each CSP has been actively considering how best they can respond to the new landscape. For example, CSPs have been asked to work with the emerging Living Well Partnerships and further explore what steps are needed to create integrated health, social care and policing placed-based delivery vehicles.
- 10.13 At the January 2018 meeting of the CCSSB, an action was agreed to review and agree how CSPs worked with thematic delivery groups and other key partnerships to further facilitate effective working on agreed priorities and improved community resilience.
- 10.14 The Commissioner's office, the OPCC, agreed to co-ordinate the drafting of a Memorandum of Understanding that will formalise the findings of the review and be used to update the Agreement. The strengthened Agreement will drive further community safety benefits through improved governance and integrated delivery.
- 10.15 The Commissioner has encouraged CSPs to look at the work they commission to ensure effective community safety and criminal justice commissioning. While the review is underway the Commissioner will not award grants for new projects. Any continued funding for existing projects will awarded based on evidence of continued need and or positive outcomes for communities. The aim of the Commissioner is to encourage evidence-based change.
- 11. Work with the Fire Authority to explore opportunities for fire and police to work together**
- 11.1 The National Emergency Service Collaboration Working Group has showcased the benefits of different organisations coming together to improve the efficiency and effectiveness of the services they deliver to their communities. The Constabulary, Cambridgeshire Fire and Rescue Service and East of England Ambulance Service have fully supported this ethos and worked hard in recent years to build on their already strong relationships to improve services and save money.
- 11.2 In Cambridgeshire, a Police and Fire Interoperability Group has been established to provide direction and momentum to joint working initiatives, covering such areas as arson, training operations and organisational support. This Group has provided a coordinated approach to interoperability, as well as overseeing short and medium term projects. A project management infrastructure has been put in place and a process for prioritising work streams established. In

December 2017, a Memorandum of Understanding was signed between Police, Fire and Ambulance to formalise collaborative working arrangements and to demonstrate a strategic commitment to the principles of interoperability. This document will help establish the terms for future working relations between the emergency services across Cambridgeshire.

- 11.3 In October 2017 the Commissioner submitted a Business Case to the Home Secretary proposing that he becomes the Police, Fire and Crime Commissioner for Cambridgeshire and takes over the governance of the Fire and Rescue Service. The Business Case sets out anticipated savings that can be driven from this recommendation along with the acceleration of the combined estates collaboration between the two services. The Commissioner is still awaiting a decision from the Home Secretary.

## 12. CONCLUSION

- 12.1 This report sets out the significant breadth and depth of the work being undertaken at a local, regional and national level to take forward the Commissioner's aspirations in his Plan. What is very clear is that transformation cannot be achieved in isolation or by one organisation. As with the other themes within the Plan, it requires a system-wide approach to build on the foundations of what has already been achieved to continue to enable and empower confidence and commitment by all to look at options to turn opportunities into action to deliver improved outcomes through innovation and collaboration.

## 13. BACKGROUND DOCUMENTS

Police and Crime Commissioner's 'Police and Crime Plan 2017-20 – Community Safety and Criminal Justice'

<http://www.cambridgeshire-pcc.gov.uk/police-crime-plan/>

'Medium Term Financial Strategy 2018/19 to 2021/22', Agenda Item 4.0, Business Co-ordination Board, 16th January 2018

<http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/2018-2/bcb-16th-january-2018/>

Police Act 1996

<http://www.legislation.gov.uk/ukpga/1996/16/contents>

Policing and Crime Act 2017

<http://www.legislation.gov.uk/ukpga/2017/3/contents/enacted>

'Memorandum of Understanding for Organisational and Operational Shared Services'

[http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2013/12/Beds\\_Cambs\\_Herts-MoU-Org-and-Op-Support.pdf](http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2013/12/Beds_Cambs_Herts-MoU-Org-and-Op-Support.pdf)

'Developing a Countywide Community Safety Agreement', Agenda Item 12.0, Business Co-ordination Board, 14<sup>th</sup> March 2017

<http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2017/03/17-03-14-BCB-Agenda-Item-12.0-County-Wide-Community-Safety-Agreement.pdf>

'Strategic Police and Fire Interoperability MoU Update', Agenda Item 8.0, Business Co-ordination Board, 16<sup>th</sup> January 2018

<http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2018/01/18-01-16-BCB-Agenda-Item-8.0-Police-Fire-Interoperability.pdf>

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<b>CAMBRIDGESHIRE POLICE AND CRIME PANEL</b>	<b>Agenda Item 7</b>
<b>14 MARCH 2018</b>	<b>Public Report</b>

## **Report of the Cambridgeshire Police and Crime Commissioner**

**Contact Officers – Dorothy Gregson**

**Contact Details – [cambs-pcc@cambs.pnn.police.uk](mailto:cambs-pcc@cambs.pnn.police.uk) 0300 333 3456**

### **FIRE AND RESCUE GOVERNANCE – UPDATE**

#### **1. PURPOSE**

- 1.1 The report is being presented to the Cambridgeshire Police and Crime Panel (the “Panel”) to update it on the process undertaken by the Cambridgeshire Police and Crime Commissioner (the “Commissioner”) regarding the future governance arrangements for the Cambridgeshire Fire and Rescue Service (the “Fire Service”).

#### **2. RECOMMENDATION**

- 2.1 The Panel is asked to note the contents of this report.
- 2.2 The Panel are also asked to refer to the detailed report entitled ‘Fire and Rescue Governance – Update’ they received at their 15<sup>th</sup> November 2017 Panel meeting which provided information regarding the background to the legislative process followed by the Commissioner i.e preparation of a Local Business Case, public consultation, and submission of the proposal to the Home Secretary. Therefore, this report just provides an update since November 2017 regarding the Commissioner’s proposal for fire governance. For ease of reference, the link to the November 2017 Panel report is provided in Section 6 below.

#### **3. TERMS OF REFERENCE**

- 3.1 Item 6 – To review and scrutinise decisions made, or other action taken, by the Police and Crime Commissioner in connection with the discharge of the Commissioner’s functions.
- Item 8 – To support the effective exercise of the functions of the Commissioner.

#### **4. BACKGROUND**

- 4.1 The Policing and Crime Act 2017 (as amended) introduced measures that place a statutory obligation on all emergency services to collaborate and enable Commissioners to take on responsibilities for fire and rescue services in their area.
- 4.2 The Secretary of State can only make an Order creating new governance arrangements where it appears to her that a Commissioner’s proposal would be in the interests of either: economy, efficiency and effectiveness, or public safety.

- 4.3 The Home Office are currently analysing feedback from their recent consultation to enable Commissioners to sit and vote on Combined Fire and Rescue Authorities, including Cambridgeshire and Peterborough.

## **5. CURRENT POSITION**

- 5.1 The Commissioner's proposal to take on the governance of the Fire Service was submitted to the Home Office on 10<sup>th</sup> October 2017. Where the upper tier authorities do not agree with a proposal, as was the case in Cambridgeshire, the Home Office is required to obtain an independent assessment of the proposal. The Home Secretary will take into account the findings of the independent assessment when making the final decision whether or not to approve the Commissioner's proposal.
- 5.2 At the request of the Minister of State for Policing and the Fire Service, the Chartered Institute of Public Finance & Accountancy undertook an independent assessment of the Cambridgeshire proposal in early December 2017, providing their assessment to the Home Office by the 20<sup>th</sup> December 2017.
- 5.3 If the Secretary of State decides that the proposal would be in the interests of either economy, efficiency and effectiveness or public safety, then she can make a legislative Order to take on the governance of the Fire Service (referred to as the 'PCC-style FRA').
- 5.4 To date, the Secretary of State is currently considering the proposal.

## **6. BACKGROUND DOCUMENTS**

Fire and Rescue Services Act 2004

<https://www.legislation.gov.uk/ukpga/2004/21/contents>

Policing and Crime Act 2017

[http://www.legislation.gov.uk/ukpga/2017/3/pdfs/ukpga\\_20170003\\_en.pdf](http://www.legislation.gov.uk/ukpga/2017/3/pdfs/ukpga_20170003_en.pdf)

Police and Crime Panel's recommendation to Police and Crime Commissioner

<http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&MId=3925&Ver=4>

Police and Crime Commissioner's response to Police and Crime Panel recommendation

<http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2017/06/17-09-27-Police-and-Crime-Commissioners-response-to-Police-and-Crime-Panels-recommendation-on-fire-consultation.pdf>

Cambridgeshire Police and Crime Commissioner's Fire Governance proposal submission

<http://www.cambridgeshire-pcc.gov.uk/get-involved/fire-governance-consultation/>

'Fire and Rescue Governance – Update', Agenda Item 6.0, Police and Crime Panel, 15<sup>th</sup> November 2017

<http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&MId=4045&Ver=4>

'Enabling Police and Crime Commissioner to sit and vote on Combined Fire and Rescue Authorities', Home Office consultation, November 2017

<https://www.gov.uk/government/consultations/enabling-police-and-crime-commissioners-to-sit-and-vote-on-combined-fire-and-rescue-authorities>

<b>CAMBRIDGESHIRE POLICE AND CRIME PANEL</b>	<b>Agenda Item No. 8</b>
<b>14 MARCH 2018</b>	<b>Public Report</b>

**Report of Cambridgeshire Police and Crime Commissioner**

**Contact Officer – Dorothy Gregson**

**Contact Details – [cambs-pcc@cambs.pnn.police.uk](mailto:cambs-pcc@cambs.pnn.police.uk) 0300 333 3456**

**DECISIONS BY CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER**

**1. PURPOSE**

1.1 This report is being presented to the Cambridgeshire Police and Crime Panel (the “Panel”) to enable it to review or scrutinise decisions taken by the Police and Crime Commissioner (the “Commissioner”) under Section 28 of the Police Reform and Social Responsibility Act 2011 (the “Act”).

**2. RECOMMENDATIONS**

2.1 The Panel is recommended to indicate whether it would wish to further review and scrutinise the decisions taken by the Commissioner. In these circumstances further information would be provided for a future meeting.

2.2 The Panel is asked to note future areas where decisions are to be taken by the Commissioner.

**3. TERMS OF REFERENCE**

3.1 Item 6 - To review or scrutinise decisions made, or other action taken, by the Commissioner in connection with the discharge of the Commissioner’s functions.

**4. BACKGROUND**

4.1 This report is presented to enable the Panel to carry out its functions as noted in paragraph 3. The Panel is required to review or scrutinise decisions made, it is also required to support the effective exercise of the functions of the Commissioner.

**5. KEY ISSUES**

5.1 The decisions taken by the Commissioner which have been notified to the Panel is attached at Appendix 1.

5.2 The relevant Decision Records are attached at Appendix 2.

5.3 All papers relating to Decision Records are available on the Commissioner’s website. The Panel receive notification when the Commissioner publishes Business Coordination Board papers.

**6. IMPLICATIONS**

6.1 Subject to the Panel’s need for further information or scrutiny on any of the decisions above, it may be required that further information is submitted to a future meeting of the Panel.

## **7. CONSULTATION**

- 7.1 The decisions are in line with the direction set by in the Commissioner's Police and Crime Plan. These Decision Records have been placed on the Commissioner's website.

## **8. NEXT STEPS**

- 8.1 Panel members may request further information about the decisions detailed in Appendices 1 and 2.
- 8.2 Future decisions taken by the Commissioner will continue to be notified to the Panel. The Act introduced a number of statutory decisions to be taken by the Commissioner. Future areas where decisions are likely to be considered as required are given at Appendix 3.
- 8.3 An update regarding the Commissioner's Estate including decisions made, progress regarding disposal of assets, options analysis of the assets, and an indication of any forthcoming decisions is given at Appendix 4.

## **9. BACKGROUND DOCUMENTS**

- 9.1 Decisions records notified to the Panel.

## **10. APPENDICES**

Appendix 1 - Decision records notified to the Panel

Appendix 2 - Decision records

Appendix 3 – Areas where decision are likely to be considered as required

Appendix 4 – Estates update



## Decision Records notified to the Cambridgeshire Police and Crime Panel

Date	Decision Record	Subject	Decision
4 <sup>th</sup> February 2018	CPCC 2018-002	Policing precept of Council Tax and annual revenue budget 2018/19	To issue precept and approve annual revenue budget for 2018/19
4 <sup>th</sup> February 2018	CPCC 2018-003	Police and Crime Plan 2017-20 – Variation – Appendix – Medium Term Financial Plan	To vary the Police and Crime Plan
9 <sup>th</sup> February 2018	CPCC 2018-004	Allocation of funds from the capital programme to relocate the Demand Hub	Allocation of funds from the capital programme to relocate the Demand Hub
1 <sup>st</sup> March 2018	CPCC 2018-005	S22A Agreement under the Police Act 1996 (as amended) for the revised collaboration agreement for Public Contact function between Bedfordshire Police, Hertfordshire Constabulary and Cambridgeshire Constabulary.	To sign the revised collaboration agreement under Section 22A Agreement under the Police Act 1996 (as amended) for Public Contact between Bedfordshire Police, Hertfordshire Constabulary and Cambridgeshire Constabulary.

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**CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2018-002**

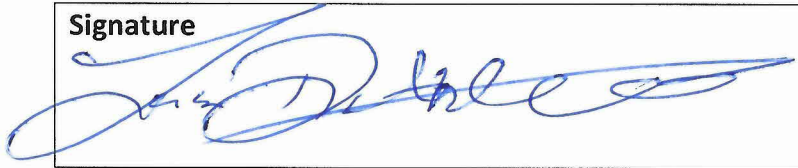
<b>Subject</b>	<b>Policing precept of Council Tax and annual revenue budget 2018/19</b>
<b>Decision</b>	To issue precept and approve annual revenue budget for 2018/19
<b>Decision Summary</b>	<p>In accordance with paragraph 2 of Schedule 5 to the Police Reform and Social Responsibility Act 2011 (the “Act”), the Cambridgeshire Police and Crime Commissioner (the “Commissioner”) notified the Cambridgeshire Police and Crime Panel (the “Panel”) of the proposed policing element of the Council tax for 2018/19 in a report to the Panel meeting on the 31<sup>st</sup> January 2018.</p> <p>In the same report the Commissioner also notified the Panel of his proposed budget for 2018/19.</p> <p>The Commissioner’s report to the Panel proposed that the policing precept would be 6.4% increase which will increase Band D council tax rate from £186.75 in 2017/18 to £198.72 in 2018/19.</p> <p>In accordance with paragraph 3 of Schedule 5 to the Act, the Panel reviewed the proposed precept at their meeting on the 31<sup>st</sup> January 2018. The Panel made a report to the Commissioner dated 1<sup>st</sup> February 2018 entitled “Recommendation following consideration of the report from the Police and Crime Commissioner on the precept 2018/19” in which the Panel outlined their recommendation following their review of the precept.</p> <p>Under paragraph 5 of Schedule 5 to the Act, the Commissioner gave his formal response to the Panel’s report in a letter to the Chair of the Panel dated 5<sup>th</sup> February 2018. The Commissioner published his response on his website. Following the Commissioner’s response, the end of the scrutiny ceased.</p> <p>The Commissioner issued the precept for 2018/19 in accordance with paragraph 5 of Schedule 5 to the Act.</p>

<b>Contact Officer</b>	<p>Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: <a href="mailto:dorothy.gregson@cambs.pnn.police.uk">dorothy.gregson@cambs.pnn.police.uk</a></p>
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<b>Background Papers</b>	<p>'Precept Report 2018/19 and Police and Crime Plan Variation to Appendix – Medium Term Financial Plan', Agenda Item 6.0, Police and Crime Panel, 31<sup>st</sup> January 2018</p> <p><a href="http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&amp;MId=3927&amp;Ver=4">http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&amp;MId=3927&amp;Ver=4</a></p> <p>'Recommendation following consideration of the report from the Police and Crime Commissioner on the precept 2018/19', Police and Crime Panel report, 1<sup>st</sup> February 2018</p> <p>Police and Crime Commissioner's formal response to Police and Crime Panel's report, 5<sup>th</sup> February 2019</p> <p><a href="http://www.cambridgeshire-pcc.gov.uk/work/decisions/">http://www.cambridgeshire-pcc.gov.uk/work/decisions/</a></p>
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**Jason Ablewhite, Cambridgeshire Police and Crime Commissioner**

I confirm that I have reached the above decision after consideration of the facts above.

<b>Signature</b>	<b>Date</b>
	<p>4-2-18</p>

**CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2018-003**

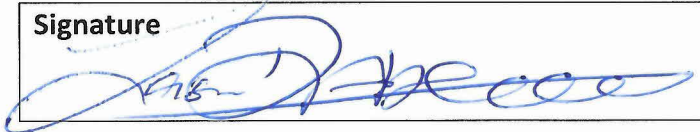
<b>Subject</b>	<b>Police and Crime Plan 2017-20 – Variation – Appendix – Medium Term Financial Plan</b>
<b>Decision</b>	To vary the Police and Crime Plan
<b>Decision Summary</b>	<p>Under Section 5 of the Police Reform and Social Responsibility Act 2011 (the “Act”) the Police and Crime Commissioner (the “Commissioner”) before varying a Police and Crime Plan 2017-20 (the “Plan”) must:</p> <ul style="list-style-type: none"> <li>• send the draft variation to the Police and Crime Panel (the “Panel”);</li> <li>• have regard to any report or recommendations made by the Panel in relation to the variation;</li> <li>• give the Panel a response to any such report or recommendations; and</li> <li>• publish any such response.</li> </ul> <p>The Commissioner sent the draft variation, those being ‘Finances’ (page 18) and Appendix Medium Term Financial Plan’ to the Panel and presented these to the Panel at its meeting on the 31<sup>st</sup> January 2018.</p> <p>The Panel reviewed the draft variation to the Plan and endorsed the variation. The Panel produced a report on their recommendation to endorse the variation to the Plan and this is published on their website at:</p> <p><a href="http://democracy.peterborough.gov.uk/ieListMeetings.aspx?CommitteeId=543">http://democracy.peterborough.gov.uk/ieListMeetings.aspx?CommitteeId=543</a></p> <p>Under Section 5 of the Act, the Commissioner must have regard to any report or recommendations made by the Panel in relation to the draft variation and give the Panel a response to any such report or recommendations. The Commissioner sent his response dated 5<sup>th</sup> February to the Panel accepting their recommendation and this is available on his website at <a href="http://www.cambridgeshire-pcc.gov.uk/work/decisions">http://www.cambridgeshire-pcc.gov.uk/work/decisions</a>.</p> <p>The Commissioner has published the Plan which includes the variation on his website at <a href="http://www.cambridgeshire-pcc.gov.uk/police-crime-plan">http://www.cambridgeshire-pcc.gov.uk/police-crime-plan</a>.</p>

<b>Contact Officer</b>	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: <a href="mailto:dorothy.gregson@cambs.pnn.police.uk">dorothy.gregson@cambs.pnn.police.uk</a>
<b>Background Paper</b>	‘Precept Report 2018/19 and Police and Crime Plan Variation to Appendix A – Medium Term Financial Plan’ <a href="http://democracy.peterborough.gov.uk/ieListDocuments.aspx?Cid=543&amp;MId=3927&amp;Ver=4">http://democracy.peterborough.gov.uk/ieListDocuments.aspx?Cid=543&amp;MId=3927&amp;Ver=4</a>

**Jason Ablewhite, Cambridgeshire Police and Crime Commissioner**

I confirm that I have reached the above decision after consideration of the facts above.

**Signature**

A handwritten signature in blue ink, appearing to read 'J. Ablewhite', written over a horizontal line.

**Date**

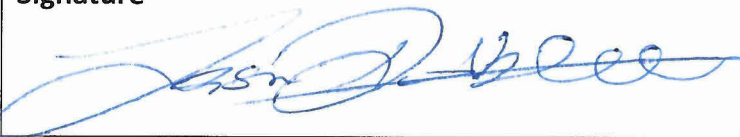
4-2-18

<b>CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2018-004</b>	
<b>Subject</b>	<b>Allocation of funds from the capital programme to relocate the Demand Hub</b>
<b>Decision</b>	Allocation of funds from the capital programme to relocate the Demand Hub
<b>Decision Summary</b>	<p>The constabulary and Police and Crime Commissioner’s Finance Sub-Group met on the 31st October 2017, the meeting was attended by the Police and Crime Commissioner.</p> <p>The Group discussed and agreed to the Capital request, by the constabulary, to release £640k from the 2017/18 Capital Programme. This is for work required at Police HQ, Huntingdon, to reconfigure the ground floor of the Force Control room for use by the Demand Hub (required as part of the Local Policing review).</p> <p>The ground floor of the Force Control room is currently occupied by ICT department, who will move to another building.</p>

<b>Contact Officer</b>	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: <a href="mailto:dorothy.gregson@cambs.pnn.police.uk">dorothy.gregson@cambs.pnn.police.uk</a>
<b>Background Papers</b>	31 <sup>st</sup> October 2017 Finance sub-group report

**Jason Ablewhite, Cambridgeshire Police and Crime Commissioner**

I confirm that I have reached the above decision after consideration of the facts above.

<b>Signature</b>	<b>Date</b>
	9-2-18



**To:** Finance Sub Group  
**From:** Director of Finance and Resources  
**Date:** 31<sup>st</sup> October 2017

## **CAPITAL PROGRAMME MONITORING 2017/18**

### **1. Introduction**

1.1 This report provides Finance sub Group (FSG) with a financial overview of the Capital Programme for the six months ending 30th September 2017.

### **2. Background**

2.1 The Capital Programme comprises a range of schemes covering maintenance and development of the Force information infrastructure and specific technology/change schemes, estates schemes and the vehicle replacement programme.

2.2 Budgeted capital payments for 2017/18 comprise the original Capital Programme approved by the Police and Crime Commissioner (PCC) on 16<sup>th</sup> March 2017, with amendments for schemes brought forward from 2016/17 as approved by the PCC on 9<sup>th</sup> June 2017, and other changes subsequently approved by the Force Executive Board and/or the PCC.

### **3. Financial Overview**

3.1 A summary of spend against the 2017/18 Capital Programme for the six months ending 30<sup>th</sup> September 2017, and the financing of this, is shown at Appendix 1.

#### **3.2 Capital Payments**

3.2.1 Appendix 1 shows that 34.2% of the 2017/18 Capital Programme has been spent and committed at the end of September (end of August 31.6%). Principal spends in the year to date have been: the Major Repairs Planned scheme, the Org Support BCH ERP Purchase scheme, including some expenditure to be recharged to Beds and Herts) and the Vehicle Replacement Programme.



3.2.2 'Actual & Committed YTD' represents invoices paid plus outstanding purchase orders expected to be paid in the current financial year.

### **3.3 Capital Financing**

3.3.1 Capital resources received to date include grants from Central Government (£253k), receipts from the sale of vehicles (£29k), and capital receipts of £723k, being the sale of a vehicle, sale of the Ramsey property and sale of Whittlesey property.

## **4. Matters to Note**

4.1 The proposal from last month's report that £33k be released to the 2017/18 Capital Programme to fund some consultancy work in advance of the Full Business Case for Southern Policing Hub is yet to be proposed to the PCC.

4.2 The addition proposal of £640k to the 2017/18 Capital Programme for conversion work to create a centralised Demand Hub at HQ that was included in last month's report is yet to be proposed to the PCC.

4.3 As well as the conversion work required to create a Demand Hub at HQ, it is necessary to undertake work on other buildings to accommodate those teams being moved to make way for the Demand Hub. An addition to the 2017/18 Capital Programme funded by RCCO within the Chief Constable's delegated limit.

4.4 To accommodate the Demand Hub at HQ the ICT Department must relocate to another building, the essential buildings work for which is covered by the addition at para 4.3 above. Further work to enhance the working environment has been identified by ICT, including upgraded lighting, and an addition to the 2017/18 Capital Programme is proposed, funded by a matching reduction in the ICT Consolidated Workstreams allocation.

4.5 An addition to the 2017/18 Capital Programme is proposed for the single PSD Monitoring System as part of the seven force collaboration (Beds, Cambs, Essex, Herts, Kent, Norfolk and Suffolk), looking at areas to extend our BCH collaboration work to provide further savings. This will be funded by RCCO within the Chief Constable's delegated limit.

## **5. Recommendation**

5.1 FSG is asked to:

- (a) Note the report;
- (b) Note the two additions to the Capital Programme (paras 4.1 and 4.2) to for approval by the PCC;
- (c) Note the remaining three additions to the Capital Programme (paras 4.3, 4.4 and 4.5).

Summary of Capital Expenditure and Financing at 30<sup>th</sup> September 2017

All figures £'000	B/Fwd from previous years	Original 2017/18 Capital Programme	Previously Authorised Programme Amendments	Proposed Programme Amendments	Revised 2017/18 Capital Budget	Actual & Committed YTD	%
<b>Capital Payments:-</b>							
Land & Buildings	635	510	440	768	<b>2,353</b>	1,233	52.4%
IT & Communications	209	1,571	(240)	-	<b>1,540</b>	568	36.9%
Fleet	378	1,889	-	-	<b>2,267</b>	541	23.9%
Collaboration	427	692	291	30	<b>1,440</b>	1,473	102.2%
Schemes approved subject to further business case	-	3,594	-	(33)	<b>3,561</b>	-	0.0%
<b>TOTAL</b>	1,649	8,256	491	765	<b>11,161</b>	3,815	34.2%
<b>Capital Financing:-</b>							
Capital Grants	-	506	25	-	<b>531</b>	253	47.6%
ESMCP Grant (RCCO)	-	263	-	-	<b>263</b>	-	0.0%
Budget Assistance Reserve	45	3,836	440	735	<b>5,056</b>	*	-
Carry Forward Reserve	1,604	-	-	-	<b>1,604</b>	*	-
Capital Receipts	-	-	-	-	-	723	-
Vehicle Receipts (RCCO)	-	150	-	-	<b>150</b>	29	19.0%
RCCO - approved in-year by Chief Constable	-	-	26	30	<b>56</b>	*	-
Borrowing	-	3,500	-	-	<b>3,500</b>	*	-
<b>TOTAL</b>	1,649	8,256	491	765	<b>11,161</b>	1,005	9.0%

Note: figures may not cast due to roundings

\* year end adjustments

**CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2018-005**

<b>Subject</b>	<b>S22A Agreement under the Police Act 1996 (as amended) for the revised collaboration agreement for Public Contact function between Bedfordshire Police, Hertfordshire Constabulary and Cambridgeshire Constabulary</b>
<b>Decision</b>	To sign the revised collaboration agreement under Section 22A Agreement under the Police Act 1996 (as amended) for Public Contact between Bedfordshire Police, Hertfordshire Constabulary and Cambridgeshire Constabulary.
<b>Decision Summary</b>	<p>The Cambridgeshire Police and Crime Commissioner’s Business Co-ordination Board, meeting of the 1<sup>st</sup> March 2018 discussed and agreed to the recommendations made by the Strategic Alliance to accept the proposal to take option 2 as the appropriate and logical way forward for the Public Contact Function. This option will require the existing Sec 22 agreement to be updated.</p> <p>The Board approved that the Police and Crime Commissioner and the Constabulary should sign the updated Section 22A Agreement to effect the collaborative arrangements for the purpose of providing efficient and effective policing.</p>

<b>Contact Officer</b>	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: <a href="mailto:dorothy.gregson@cambs.pnn.police.uk">dorothy.gregson@cambs.pnn.police.uk</a>
<b>Background Papers</b>	<a href="#">Public Contact Decision Notice November 2016</a> <a href="#">Business Co-ordination Board March 2018</a>

**Jason Ablewhite, Cambridgeshire Police and Crime Commissioner**

I confirm that I have reached the above decision after consideration of the facts above.

Signature



Date

1-3-18



**To:** Business Coordination Board

**From:** Chief Constable and Chief Executive

**Date:** 01 March 2018

## PUBLIC CONTACT – OPTIONS PAPER

### 1. Purpose

- 1.1 The purpose of this report is to update the Business Coordination Board (the “Board”) regards to the decision made at the Strategic Alliance Summit on 1<sup>st</sup> February 2018 following consideration of the proposed options for public contact following implementation of Athena in May 2018.

### 2. Recommendation

- 2.1 The Board is recommended to note that Option 2 was approved by the Strategic Allowance on the 1st February as the appropriate and logical way forward.
- 2.2 The Commissioner signs the Decision Notices to sign the S22A Agreement to approve the updated Section 22A Agreements for the amendments required for public contact

### 3. Background

- 3.1 The paper “The Future of Public Contact Collaboration” was presented to the Alliance Summit by Hertfordshire’s Temporary Assistant Chief Constable, Jane Swinburne. Members of the Strategic Alliance were asked to consider 3 options, details of which can be found below in **Appendix A**. The Alliance Summit approved Option 2 - progress collaboration in the medium term 18-24 months from January 2018, as their preferred way forward.

**5. Recommendation**

- 5.1 The Board is recommended to note that Option 2 was approved by the Strategic Allowance on the 1st February as the appropriate and logical way forward.
- 5.2 The Commissioner signs the Decision Notices to sign the S22A Agreement to approve the updated Section 22A Agreement for the amendments required for public contact if option 2 is approved.

**BIBLIOGRAPHY**

<b>Source Documents</b>	<a href="#">Decision Notice 2016</a>
<b>Contact Officer</b>	Dorothy Gregson, Chief Executive, Office of the Police and Crime Commission

Appendix A



**Title of Board** Police and Crime Panels across Bedfordshire, Cambridgeshire, Hertfordshire

**Subject:** Proposed

**Date** 1<sup>st</sup> February 2018

**Lead Officer** TACC Jane Swinburne

**Author** TACC Jane Swinburne

**Purpose**

This is an informative report to ensure the public and Police and Crime Panels are aware of amendments to 'The future of Public Contact Collaboration.'

## 1. Overview

In November 2016 a revised Section 22 was signed by the six Corporation Sole for public contact. The new Section 22 gave the SMT responsibility for the three FCRs, Digital and ESMCP, latterly Mobilisation also came to this portfolio in January 2016. Further the SMT (Senior Management Team) were given budgetary control, but not ownership of the staff.

As the go live date for ATHENA approaches it should be noted that Beds, Cambs and Herts are approaching this in different ways and therefore a new approach to the SMT for public contact is required. Herts and Cambs have sited their IMUs in the FCR, albeit Cambs have made theirs part of a wider 'Demand Hub'. Beds have put their IMU under Crime Management.

At the Strategic Alliance Summit on 1 February 2018 three options were discussed.

### **Option 1 - Progress collaboration in the short term (12-18 months from January 2018).**

This would allow little time for Athena to land and a business case to be prepared potentially with little time for its effects to be understood.

### **Option 2 - Progress collaboration in the medium term (18-24 months from January 2018).**

This would allow Athena to land for 6 -12 months and be better understood before scoping for a FBC is commenced. This may open opportunities for incremental collaboration of different functions in this business area. It is proposed that under these circumstances the current Public Contact SMT should be stood down and local senior officer ownership and responsibility of the FCRs be returned to forces. The effects of the termination of the section 22 are straight forward if agreed; there is though some complexity if all parties do not reach agreement.

### **Option 3- Not to progress collaboration and revisit if necessary at some point later in the future.**

The risks and benefits of each option were discussed and Option two was agreed as the appropriate and logical way forward.

Option two allows Athena to land in May 2018, and for a 6 -12 month implementation period for Athena to fully embed. At this point a project team could form to begin to scope the demand for the purposes of the business case and would have a full year to prepare the necessary outline and full business cases, and then move to the implementation phase if those cases are agreed.

As Athena will be better understood across the Tri Force this may allow for greater opportunities for scoping of incremental collaboration of the functions within Public Contact. The ACC Joint Operational Support could continue to lead convergence of key functions across the three to ensure that effective business continuity arrangements and value for money is achieved.

The purpose of this report is to advice the Police and Crime Panel as well as the public that an already published section 22 will need alteration to match the timescales and details of this new proposal if they agree to Option 2 as the correct way forward.

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	Current Background reports	Anticipated timescale/date
<b>COLLABORATION</b>		
To sign Section 22A Agreements under the Police Act 1996 (as amended) as required for individual collaborated business areas across Bedfordshire, Cambridgeshire, Hertfordshire, Norfolk, Suffolk, Essex and Kent and for national collaborations.	<p><b><u>Business Co-ordination Board Reports:</u></b></p> <ul style="list-style-type: none"> <li>• ‘7F Strategic Collaboration Programme Report’, Agenda Item 9.0, 21<sup>st</sup> September 2017</li> <li>• ‘Collaboration Update – Bedfordshire Police, Cambridgeshire Constabulary and Hertfordshire Constabulary’, Agenda Item 7.0, 12<sup>th</sup> December 2017</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board">http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board</a></p>	Decisions driven by individual collaboration project timescales. Decision Notices and related reports published on Commissioner’s website and sent to Police and Crime Panel.
<b>CUSTODY – PARKSIDE CUSTODY REPLACEMENT CUSTODY</b>		
Approval on individual decisions as required as part of the Parkside Custody Replacement project.	<p><b><u>Business Co-ordination Board Report:</u></b></p> <ul style="list-style-type: none"> <li>• ‘Launch of Custody Project’, Agenda Item 12.0, 11<sup>th</sup> August 2016</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2016/08/16-08-11-BCB-Agenda-Item-12.0-Launch-of-Custody-Project-1.pdf">http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2016/08/16-08-11-BCB-Agenda-Item-12.0-Launch-of-Custody-Project-1.pdf</a></p> <ul style="list-style-type: none"> <li>• ‘Summary of the draft proposal for the Southern Policing Hub’, Agenda Item 12.0, 1<sup>st</sup> March 2018</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2018/01/18-03-01-BCB-Agenda-Item-12.0-Southern-Policing-Hub.pdf">http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2018/01/18-03-01-BCB-Agenda-Item-12.0-Southern-Policing-Hub.pdf</a></p> <p><b><u>Police and Crime Panel Report:</u></b></p> <ul style="list-style-type: none"> <li>• ‘Police and Crime Commissioner’s Strategic Estates Update’, Police and Crime Panel, 14<sup>th</sup> June 2017</li> </ul> <p><a href="http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&amp;MId=3924&amp;Ver=4">http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&amp;MId=3924&amp;Ver=4</a></p>	Driven by Project timescales. Land purchase, subject to the planning permission process, anticipated by the end of 2018.

	Current Background reports	Anticipated timescale/date
<b>DEVOLUTION</b>		
Approval on individual decisions as required as part of the process of realising the benefits of any new Combined Authority devolution arrangements	<p><b><u>Business Co-ordination Board Report:</u></b></p> <ul style="list-style-type: none"> <li>• 'Devolution Update', Agenda Item 5.0, 6<sup>th</sup> February 2017</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2017/02/17-02-06-BCB-Agenda-Item-5.0-Devolution-update.pdf">http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2017/02/17-02-06-BCB-Agenda-Item-5.0-Devolution-update.pdf</a></p>	Driven by Combined Authority decision making and legislative process
<b>ESTATES</b>		
	<p><b><u>Business Co-ordination Board Reports:</u></b></p> <ul style="list-style-type: none"> <li>• 'Estates Plan', Agenda Item 14.0, 16<sup>th</sup> December 2016</li> <li>• 'Estates Update', Agenda Item 8.1, 14<sup>th</sup> March 2017</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/">http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/</a></p> <p><b><u>Police and Crime Panel Reports:</u></b></p> <ul style="list-style-type: none"> <li>• 'Police and Crime Commissioner's Strategic Estates Update', Agenda Item 7.0, 15<sup>th</sup> March 2017</li> <li>• 'Police and Crime Commissioner's Strategic Estates Update', 14<sup>th</sup> June 2017</li> </ul> <p><a href="http://democracy.peterborough.gov.uk/ieListMeetings.aspx?CId=543&amp;Year=0">http://democracy.peterborough.gov.uk/ieListMeetings.aspx?CId=543&amp;Year=0</a></p>	Decisions as required in line with Estates Strategy and as indicated in 'Police and Crime Commissioner's Strategic Estates Update', report to Police and Crime Panel, 14 <sup>th</sup> June 2017. Detailed reports will be prepared as individual assets are considered. Decision Notices and related reports published on Commissioner's website and sent to Police and Crime Panel.

	Current Background reports	Anticipated timescale/date
<b>EXTERNAL FUNDING OPPORTUNITIES</b>		
Approve decisions as required relating to external funding opportunities to support initiatives to transform policing, collaborative working, prevent crime, and protect vulnerable people, such as the National Transformation Fund, Innovation Funding.		Timescales for decisions are driven by the Home Office bidding process.
<b>FIRE GOVERNANCE PROPOSALS (listed previously in Decisions Report under 'Policing and Crime Act 2017 Opportunities')</b>		
Approval of individual decisions as required as part of the process of realising the opportunities from the Policing and Crime Act 2017 regarding emergency services collaboration including fire governance proposals.	<p><b>Business Co-ordination Board Reports:</b></p> <ul style="list-style-type: none"> <li>• 'Realising the Opportunities From The Policing and Crime Bill', Agenda Item 5.0, 21st September 2016; Agenda Item 6.0, 17<sup>th</sup> January 2017</li> <li>• 'Consultation on Local Business Case for Fire and Rescue Governance options', Agenda Item 8.0, 22<sup>nd</sup> June 2017; Agenda Item 5.0, 21<sup>st</sup> September 2017</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/">http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/</a></p> <p><b>Police and Crime Panel Reports:</b></p> <ul style="list-style-type: none"> <li>• 'Realising the Opportunities from the Policing and Crime Bill', Agenda Item 8.0, 9<sup>th</sup> November 2017; Agenda Item 7.0, 1<sup>st</sup> February 2017</li> <li>• Fire and Rescue Governance – Local Business Case', Agenda Item 7.0, 6<sup>th</sup> September 2017</li> <li>• 'Fire and Rescue Governance – Update', Agenda Item 6.0, 15<sup>th</sup> November 2017; 31<sup>st</sup> January 2018</li> </ul> <p><a href="http://democracy.peterborough.gov.uk/ieListMeetings.aspx?CId=543&amp;Year=0">http://democracy.peterborough.gov.uk/ieListMeetings.aspx?CId=543&amp;Year=0</a></p>	<p>Driven by legislative timescales.</p> <p>Commissioner's proposal for fire governance submitted to Secretary of State on 10<sup>th</sup> October 2017. Awaiting Secretary of State's decision, having had regard of the independent assessment of Commissioner's proposal, as to whether it appears that the Commissioner's proposal is in the interests of either economy, efficiency and effectiveness or public safety. Aspiration that Secretary of State's preferred governance arrangement in place in 2018.</p>

	Current Background reports	Anticipated timescale/date
<b>GRANT FUNDING</b>		
<p>Police and Crime Commissioner crime and disorder reduction, grant to any person will secure, or contribute to securing, crime and disorder reduction in the body's area.</p> <p>Police and Crime Plan sets the context within which crime and disorder grants will be made</p>	<p><b><u>Business Co-ordination Board Reports:</u></b></p> <ul style="list-style-type: none"> <li>• 'Commissioning and Grants Strategy 2016-20', Agenda Item 12.0, 16<sup>th</sup> December 2016</li> <li>• 'Commissioning and Grants', Agenda Item 8.0, 11<sup>th</sup> May 2017</li> <li>• 'Budget 2018/19 and Medium Term Financial Strategy 2019/20 to 2021/22', Agenda Item 5.0, 7<sup>th</sup> August 2017</li> <li>• 'The Police and Crime Commissioner's Youth Fund – A New Approach', Agenda Item 11.0, 11.1 and 11.2, 7<sup>th</sup> August 2017</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/">http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/</a></p> <p><b><u>Police and Crime Panel Report:</u></b></p> <ul style="list-style-type: none"> <li>• 'Police and Crime Commissioner's Police and Crime Plan (Community Safety and Criminal Justice) for Cambridgeshire and Peterborough', Agenda Item 8.0, 1<sup>st</sup> February 2017</li> </ul> <p><a href="http://democracy.peterborough.gov.uk/ieListMeetings.aspx?CId=543&amp;Year=0">http://democracy.peterborough.gov.uk/ieListMeetings.aspx?CId=543&amp;Year=0</a></p>	Throughout the year as required.

	Current Background reports	Anticipated timescale/date
<b>POLICING AND CRIME ACT 2017 OPPORTUNITIES</b>		
Approval of individual decisions as required as part of the process of realising the opportunities from the Policing and Crime Act including collaboration and complaints reform.	<p><b><u>Business Co-ordination Board Report:</u></b></p> <ul style="list-style-type: none"> <li>• 'Professional Standards and Complaints Handling – April 2016 to March 2017, Agenda Item 6.0, 22<sup>nd</sup> June 2017</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2017/06/17-06-22-BCB-Agenda-Item-6.0-Professional-Standards-and-Complaints-Handling-April-2016-to-March-2017.pdf">http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2017/06/17-06-22-BCB-Agenda-Item-6.0-Professional-Standards-and-Complaints-Handling-April-2016-to-March-2017.pdf</a></p>	Complaint reforms subject to legislative timescales but now likely to be in 2019.

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**POLICE AND CRIME COMMISSIONERS – ESTATES  
UPDATE SINCE LAST POLICE AND CRIME PANEL IN JANUARY 2018 AND LIKELY FORTHCOMING DECISIONS**

**APPENDIX 4**

**ASSETS SURPLUS TO OPERATIONAL REQUIREMENTS**

Tenure	Floor Area m <sup>2</sup>	Facilities	Current Use	Current Situation/Update	Timescales
<b>Bridge Street Police Station, Bridge Street, Peterborough PE1 1EQ</b>					
Freehold	1,836	Offices and Workshop	None - vacant	The building is on the market for revenue opportunities and sale.	Marketing closed 30th June 2017. Bids evaluated and solicitors instructed. The preferred bidder could not meet requirements so proceeding on a subject to planning basis with second bidder. Contracts were exchanged on 21 <sup>st</sup> December 2017 with a 12 month longstop period for completion.
<b>Chord Park Unit C, London Road, Godmanchester PE29 2BQ</b>					
Freehold	375	Offices	None - vacant	On the market to lease only.	The market for office accommodation in Huntingdon is still slow with no offers to be reported.
<b>Orton Police Station, Unit 4 Orton Court, Misterton, Peterborough PE2 0SZ</b>					
Leasehold	132	Offices	None - vacant	Deed of variation being agreed to allow sub-letting for commercial use. Marketing to continue.	Deed of variation completed in February and Landlord wishes to proceed with Lease surrender.

Tenure	Floor Area m <sup>2</sup>	Facilities	Current Use	Current Situation/Update	Timescales
<b>Werrington Police Station, 6a Skaters Way, Werrington, Peterborough PE4 6NB</b>					
Leasehold	84	Offices	None - vacant	Planning permission for change of use obtained and lease to be returned to Landlord.	Transaction delayed due to Landlord's sale.



**ASSETS SUBJECT TO OPTIONS ANALYSIS/COLLABORATION – UPDATE SINCE LAST POLICE AND CRIME PANEL IN JANUARY 2018**

Tenure	Floor Area m <sup>2</sup>	Facilities	Current Use	Issues/Options	Timescale
<b>Copse Court, Thorpe Wood, Peterborough PE3 6SF</b>					
Freehold	3,079	Offices	Operational	Planning application submitted for additional car parking to support the adjacent Police Station. If acceptable income opportunities or sale to be considered.	Planning permission received 25 <sup>th</sup> July 2017 for additional car parking. The Police Service Centre (101) is due to relocate in April 2018 creating surplus capacity at Copse Ct. An Investment Workshop was held in January 2018 and options will now be considered by the Estates Sub Group.
<b>Monks Wood Training Centre, Huntingdon PE28 2LS</b>					
Freehold	3,825	Training Centre	Operational	Pre-application Planning Advice is being obtained for development of surplus space for Fire & Rescue training. Full planning application to be made.	Positive planning advice has been obtained and work is now underway on a Full Planning application.
<b>St Ives Police Station, Norris Road, St Ives, PE27 5QB</b>					
Freehold	432	Offices	Operational	Subject to discussions on shared use and redevelopment with Fire & Rescue.	Flood Risk Assessments received and planning enquiries are underway with response expected in March 2018.

Tenure	Floor Area m <sup>2</sup>	Facilities	Current Use	Issues/Options	Timescale
<b>St Neots Police Station, Dovehouse Close, St Neots PE19 1DS</b>					
Freehold	503	Offices	Operational	Subject to discussions on shared use and redevelopment with Fire & Rescue.	Strategy to be confirmed following outcome of Local Policing Review. To assist this planning pre-app enquiries will be made during February/March 2018.
<b>Wisbech Police Station, Nene Parade, Wisbech PE13 3BT</b>					
Leasehold	1,112	Enquiry Office, Offices	Operational	A combined Fire, Ambulance & Police Station is being explored on the Fire Station site. The Police Station is to be handed back to the landlord following relocation to the Fire Station which is to be extended.	A planning application has been submitted on the Fire Station. Full drainage design is required before approval which is now expected in March.



**CAMBRIDGESHIRE POLICE AND CRIME PANEL  
DRAFT AGENDA PLAN 2018-2019**

DATE OF MEETING	TITLE/PURPOSE	OFFICER
<b>MONDAY 21 MAY 2018 PRIVATE BRIEFING AND TRAINING SESSION</b> David Seaman Suite, 10am ABAX Stadium, Peterborough	<b>Frontline Consulting Seminar delivering training:</b> <ul style="list-style-type: none"> <li>• Refresh scrutiny</li> <li>• Fire Governance</li> </ul> <b>OPCC</b> <ul style="list-style-type: none"> <li>- Summary of Roles, responsibilities ertc</li> <li>- Presentation/Update on Victims &amp; Offenders</li> <li>- Fire Governance Update</li> </ul>	
<b>WEDNESDAY 13 JUNE 2018, 2:00PM ANNUAL MEETING,</b> Peterborough City Council, Bourges / Viersen Rooms, Town Hall	<b>Election of Chairman</b>	
	<b>Election of Vice Chairman</b>	
	<b>Public Questions/Statements</b>	



DATE OF MEETING	TITLE/PURPOSE	OFFICER
	<p><b>Police and Crime Commissioner's Annual Report 2017/2018</b></p> <p>The Panel to review the Police and Crime Commissioners Annual Report as required by Section 28 (4) of the Police Reform and Social Responsibility Act 2011 ("the Act") including:</p> <ul style="list-style-type: none"> <li>- Performance Monitoring</li> <li>- Full-year accounts (original budget v actuals)</li> </ul>	Police and Crime Commissioners Office
	<p><b>Financial Close Down (requested at Januarys Meeting)</b></p>	Police and Crime Commissioners Office
	<p><b>Fire Governance Update</b></p> <p>The Panel to be informed of the progress/changes made with regard to the Fire Governance process.</p>	Police and Crime Commissioner's Office
	<p><b>THEME - VICTIMS</b></p> <p>Scope to be identified via presentation/information session held on 21 May.</p>	Police and Crime Commissioners Office



DATE OF MEETING	TITLE/PURPOSE	OFFICER
	<p><b>Decisions by the Cambridgeshire Police and Crime Commissioner</b></p> <p>The Panel to review or scrutinise decisions taken by the Police and Crime Commissioner (“the Commissioner”) under Section 28 of the Police Reform and Social Responsibility Act 2011 (“the Act”)</p>	<p>Police and Crime Commissioners Office</p>
	<p><b>Cambridgeshire Police and Crime Panel Annual Report 2017-2018</b></p> <p>The Panel to consider the draft annual report of the work of the Cambridgeshire Police and Crime Panel during the last twelve months.</p>	<p>Peterborough City Council, Secretariat</p>
	<p><b>Cambridgeshire Police and Crime Panel Administration Costs and Member Expenses</b></p>	<p>Peterborough City Council, Secretariat</p>
	<p><b>Review of Complaints</b></p> <p>To update the Cambridgeshire Police and Crime Panel on complaints received against the Commissioner or his Deputy.</p>	<p>Peterborough City Council, Secretariat</p>



DATE OF MEETING	TITLE/PURPOSE	OFFICER
	<p><b>Meeting Dates and Agenda Plan 2018/2019</b></p> <p>Panel to note the dates of future meetings and to consider any items for future meetings which may have been highlighted during the meeting.</p>	Peterborough City Council, Secretariat
<p><b>WEDNESDAY 12 SEPTEMBER 2018, 2PM</b>  <b>Huntingdonshire District Council</b>  <b>Civic Room 1B</b></p>	<p><b>Public Questions/Statements</b></p>	
	<p><b>Review of Complaints</b></p> <p>To update the Cambridgeshire Police and Crime Panel on complaints received against the Commissioner or his Deputy.</p>	Peterborough City Council, Secretariat
	<p><b>THEME – OFFENDERS</b></p> <p>Scope to be identified via presentation/information session held on 21 May.</p>	Police and Crime Commissioner’s Office
	<p><b>Performance Monitoring Update</b></p> <p>The Panel to be updated on the performance monitoring showing any areas of concern or exception performance.</p>	Police and Crime Commissioner’s Office



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DATE OF MEETING	TITLE/PURPOSE	OFFICER
	<b>Budget Update/Forecast</b>	Police and Crime Commissioner's Office
	<b>Fire Governance Update</b>  The Panel to be informed of the progress/changes made with regard to the Fire Governance process.	Police and Crime Commissioner's Office
	<b>Decisions by the Cambridgeshire Police and Crime Commissioner</b>  The Panel to review or scrutinise decisions taken by the Police and Crime Commissioner ("the Commissioner") under Section 28 of the Police Reform and Social Responsibility Act 2011 ("the Act").	Police and Crime Commissioner's Office
	<b>Meeting Dates and Agenda Plan 2018/2019</b>  Panel to note the dates of future meetings and to consider any items for future meetings which may have been highlighted during the meeting.	Peterborough City Council, Secretariat
<b>SEVENTH NATIONAL POLICE AND CRIME CONFERENCE</b> <b>MONDAY 12 NOVEMBER 2018</b> <b>9.30am for 10am start</b> <b>Scarman House, Warwick Conference Centre, Coventry</b>		



DATE OF MEETING	TITLE/PURPOSE	OFFICER
<b>WEDNESDAY 14 NOVEMBER 2018, 2PM Fenland District Council Fenland Hall, Council Chamber</b>	<b>Public Questions/Statements</b>	
	<b>Review of Complaints</b>  To update the Cambridgeshire Police and Crime Panel on complaints received against the Commissioner or his Deputy.	Peterborough City Council, Secretariat
	<b>THEME – COMMUNITIES</b>  Community Engagement – Deep Dive (Update/Progress on Nov 2017 report)	Police and Crime Commissioner’s Office
	<b>Fire Governance Update</b>  The Panel to be informed of the progress/changes made with regard to the Fire Governance process.	Police and Crime Commissioner’s Office
	<b>Performance Monitoring Update</b>  The Panel to be updated on the performance monitoring showing any areas of concern or exception performance.	Police and Crime Commissioner’s Office





DATE OF MEETING	TITLE/PURPOSE	OFFICER
	<p><b>Complaints Reform Legislation</b></p> <p>To update the Panel on the Commissioner’s chosen options and implications for the Panel.</p>	<p>Police and Crime Commissioner’s Office</p>
	<p><b>Decisions by the Cambridgeshire Police and Crime Commissioner</b></p> <p>The Panel to review or scrutinise decisions taken by the Police and Crime Commissioner (“the Commissioner”) under Section 28 of the Police Reform and Social Responsibility Act 2011 (“the Act”).</p>	<p>Police and Crime Commissioner’s Office</p>
	<p><b>Meeting Dates and Agenda Plan 2018/2019</b></p> <p>Panel to note the dates of future meetings and to consider any items for future meetings which may have been highlighted during the meeting.</p>	<p>Peterborough City Council, Secretariat</p>
<p><b>PRIVATE BRIEFING</b>  <b>TBC JANUARY 2019</b>            Police HQ Huntingdon  <b>Budget Briefing – Delivered by the OPCC</b></p> <p>The Panel to be informed of the expected draft budget figures / papers – with an opportunity to ask questions in order to gain a greater understanding of the subject.</p>		



DATE OF MEETING	TITLE/PURPOSE	OFFICER
<b>BUDGET MEETING</b> <b>WEDNESDAY 30 JANUARY 2019,</b> <b>2PM</b> <b>Bourges / Viersen Rooms</b> <b>Town Hall, Peterborough</b>	<b>Public Questions/Statements</b>	
	<b>Review of Complaints</b>  To update the Cambridgeshire Police and Crime Panel on complaints received against the Commissioner or his Deputy.	Peterborough City Council, Secretariat
	<b>THEME _ BUDGET</b> <b>Budget /Precept 2019/2020</b>  To notify the Cambridgeshire Police and Crime Panel of the Cambridgeshire Police and Crime Commissioner's proposed budget and precept for 2019/20. To enable the Panel to review the proposed precept.	Police and Crime Commissioner's Office
	<b>Fire Governance Update</b>  The Panel to be informed of the progress/changes made with regard to the Fire Governance process.	Police and Crime Commissioner's Office



DATE OF MEETING	TITLE/PURPOSE	OFFICER
	<p><b>Performance Monitoring Update</b></p> <p>The Panel to be updated on the performance monitoring showing any areas of concern or exception performance.</p>	Police and Crime Commissioner's Office
	<p><b>Decisions by the Cambridgeshire Police and Crime Commissioner</b></p> <p>The Panel to review or scrutinise decisions taken by the Police and Crime Commissioner ("the Commissioner") under Section 28 of the Police Reform and Social Responsibility Act 2011 ("the Act").</p>	Police and Crime Commissioner's Office
	<p><b>Meeting Dates and Agenda Plan 2018/2019</b></p> <p>Panel to note the dates of future meetings and to consider any items for future meetings which may have been highlighted during the meeting.</p>	Peterborough City Council, Secretariat
<p><b>WEDNESDAY 13 MARCH 2019, 2PM</b>  <b>Huntingdon District Council</b>  <b>Civic Room 1B</b></p>	<p><b>Public Questions/Statements</b></p>	



DATE OF MEETING	TITLE/PURPOSE	OFFICER
	<p><b>Review of Complaints</b></p> <p>To update the Cambridgeshire Police and Crime Panel on complaints received against the Commissioner or his Deputy.</p>	Peterborough City Council, Secretariat
	<p><b>Decisions by the Cambridgeshire Police and Crime Commissioner</b></p> <p>The Panel to review or scrutinise decisions taken by the Police and Crime Commissioner (“the Commissioner”) under Section 28 of the Police Reform and Social Responsibility Act 2011 (“the Act”).</p>	Police and Crime Commissioner’s Office
	<p><b>Meeting Dates and Agenda Plan 2019/2020</b></p> <p>Panel to note the dates of future meetings and to consider any items for future meetings which may have been highlighted during the meeting.</p>	Peterborough City Council, Secretariat

Updated: 6 March 2018